



## ANNUAL PROGRESS & FINANCIAL REPORT

– *Template* –

*Please send this report ELECTRONICALLY to the Central Management Unit (CMU) as well as a copy to the National Contact Persons (NCPs) of the coordinator and project partners*

*The coordinator of the project must submit this report within 60 calendar days after the end of each calendar year, on behalf of the consortium.*

*If you have any additional question,  
please contact the AAL CMU at [CMU@aal-europe.eu](mailto:CMU@aal-europe.eu),  
or your NCP (see details on [www.aal-europe.eu/aal-ncp](http://www.aal-europe.eu/aal-ncp))*

<b>Report date</b>	28/02/2014
<b>Reported period</b>	This report covers the period from 07/2013 to 31/12/2013
<b>Report No.</b>	<b>first</b> annual report of the project

<b>PROJECT</b>	
<b>Project full title</b>	HEalthy Life support through COMprehensive Tracking of individual and Environmental Behaviors
<b>Project acronym</b>	HELICOPTER
<b>Project No.</b>	AAL-2012-5-150
<b>Project Website</b>	http://www.helicopter-aal.eu/
<b>Project duration</b>	<ul style="list-style-type: none"> <li>•Starting date: 01/07/2013</li> <li>•Termination date: 30/06/2016</li> </ul>
<b>Coordinator's name and details</b>	Full name: Sandro Girolami E-mail address: sandro.girolami@meteda.it * Telephone number: +39 347 3572118 * <i>* Both e-mail address and tel. number must be provided.</i>

<b>PROJECT PARTNERS</b>			
No.	PARTNER ORGANISATION NAME	PARTNER ORG. ACRONYM	AAL NATIONAL FUNDING AGENCY
1	Me.Te.Da. S.r.l. (coord.)	METEDA	Ministry of Education, University and Research
2	Università degli Studi di Parma	UNIPR	Ministry of Education, University and Research
3	SC Vision Systems SRL	VSRO	UEFISCDI
4	University of Skövde	HIS	VINNOVA
5	Laboratorio delle Idee S.r.l.	LABIDEE	Ministry of Education, University and Research
6	Municipality of Skövde	SKOVDE	VINNOVA
7	Copenhagen Institute of Interaction Design	CIID	Danish Agency for Science, Technology and Innovation
8	Coöperatie Slimmer Leven 2020	SL2020	ZONMW
9	International Business School, Jönköping University	JIBS	VINNOVA
<i>Please add more lines if required</i>			

## 1. ADMINISTRATIVE PROJECT PROGRESS

*Report below any changes in administrative aspects of the project, excluding all financial aspects.*

CHANGE IN	No	Yes	IF YES: REMARKS/EXPLANATIONS
Duration of the project	X		
Consortium composition	X		
Project staff members	X		
Other	X		

## 2. DELIVERABLES SUBMITTED AND MILESTONES ACHIEVED DURING THE REPORTED PERIOD

*Please list below the deliverables and milestones, using the same numbering as specified in the description of work.*

*In case of deviations from the description of work (work plan) regarding delivery dates, achievement of milestones or changes in planned outputs, please give details, and indicate whether and to whom (AAL NFA/NCP) the changes have been communicated.*

DELIVERABLE	DUE DATE	RESPONSIBLE PARTNER	DELIVERY DATE	REMARKS/EXPLANATIONS
D.1.	DD/MM/YYYY		DD/MM/YYYY	NO DELIVERABLES SUBMITTED AT THIS TIME, BECAUSE NOT FORESEEN BY PROJECT
<...>	DD/MM/YYYY		DD/MM/YYYY	

MILESTONE	DUE DATE	RESPONSIBLE PARTNER	ACHIEVEMENT DATE	REMARKS/EXPLANATIONS
M.1.	DD/MM/YYYY		DD/MM/YYYY	NO MILESTONES ACHIEVED AT THIS TIME, BECAUSE NOT FORESEEN BY PROJECT
<...>	DD/MM/YYYY		DD/MM/YYYY	

### 3. SCIENTIFIC/TECHNICAL PROJECT PROGRESS TO DATE

*Please check appropriate box:*

The project  is in line with (or)  deviates from the valid description of work (version/date: )  
*In the case of deviation, please explain how and why:*

*Provide a summary of developments since the last report, including:*

- *The performance of the project consortium*
- *Technical achievements*
- *End-user services*

The HELICOPTER project is still in its initial phases, with neither due deliverables nor milestones to be achieved in the reporting period.

The project proceeded as planned, focusing mostly at initial studies and at the development of components of the envisaged HELICOPTER system. Cooperation among the partnership is effectively started.

With reference to the proposal workplan, activities were started in all workpackages, except for WP5 (which deals with pilots).

In particular, WP2 (User-Centered Design Research) focused on methodological aspects so far, establishing first contacts with end-users and planning project interaction strategies.

WP3 mainly dealt with elemental components of the sensor network: most relevant effort, besides identifying off-the-shelf sensors to be incorporated into the Helicopter frame, was devoted at the user identification issue: i.e., within a multi-user environment, the need arise of associating indirect information coming from environmental sensors to a given user, without asking the user for any identification task. This implies localization features to be included into the wireless network, which are being developed in a lightweight, unobtrusive fashion.

WP4 (Models) required an intense interaction among partners, in order to provide a reliable domain definition and to start building the Helicopter system ontology. Tools and procedures for managing the interaction among partners were successfully introduced, needed to make such a crucial issue participated by all partners as much as possible.

Up to now, no need of meaningful deviation from the original workplan was devised. First actual tangible outcomes from all workpackages are expected for incoming months.

*How many consortium meetings were held during the period covered by this report?*

During the reporting period, the HELICOPTER Consortium held the following meetings:

- A virtual kick-off meeting was held, through teleconferencing facilities, on September 12, 2013, aimed at getting all partners acquainted and at discussing general guidelines and work organization.
- The actual kick-off meeting was held in Parma, on October 15-16. All partners were present, and specific workshops were held for WP2, WP3 and WP4, mostly relevant in this initial phase
- A Management Committee Meeting was held on December 19, through teleconferencing facilities. Besides reviewing active workpackages status, the meeting dealt with set up of collaboration and dissemination tools.

The above meetings fulfill the schedule defined in the proposal and the Consortium Agreement.

Besides such formal meetings, a number of subgroup meetings (either physical or virtual) were held, in order to proceed with technical developments.

#### 4. IMPACT AND AWARENESS ACTIVITIES

PLEASE INDICATE IF THE PROJECT WILL PRODUCE/ACHIEVE OR HAS PRODUCED/ACHIEVED ANYTHING OF SPECIAL INTEREST FOR THE AAL JP (E.G. A PROJECT EVENT, PRESS RELEASES, PUBLICATIONS, PATENTS, DEMONSTRATORS, ETC.).

Project participant responsible (indicate country)	Activity	Date	Medium and reference (press, event, newsletter, webpage, etc.)	Indicative coverage
1.METEDA	WEB SITE	On line since 23/01/2014	<a href="http://www.helicopter-aal.eu/">http://www.helicopter-aal.eu/</a>	<...>
<...>	<...>	DD/MM/YYYY	<...>	<...>

#### 5. OTHER COMMENTS

*Report below any other issue or comment (optional)*

*(your text here)*

**DO NOT FORGET TO FORWARD ALL UPDATES OF OFFICIAL PROJECT DOCUMENTS (E.G. DESCRIPTION OF WORK, CONSORTIUM AGREEMENT, ETC.) TO THE AAL CENTRAL MANAGEMENT UNIT AND NCP OF THE COORDINATOR AND PROJECT PARTNERS.**

**6. FINANCIAL REPORT**
**PROJECT FINANCIAL DEVELOPMENT DURING THE REPORTING PERIOD**

PARTNER ORG. ACRONYM	Actual cost of the project for the reporting period	Planned cost of the project for the reporting period	Actual effort in person/ months for the reporting period	Planned effort in person/ months for the reporting period	Remarks
1.METEDA	€ 76.000	€ 74.000	7,7 PM	7 PM	
2. UNIPR	€ 78.000	€ 77.000	16,5 PM	14 PM	
3. VSRO	€21266	€21865	13 PM	11 PM	
4. HIS	€8644	€11.490	0,8PM	1,1PM	Start up slower
5. LABIDEE	€ 8.697,60	€19.000,00	1,66 PM	3 PM	
6. SKOVDE	€ 2930,34	€ 3726,29	0,3 PM	0,4 PM	
7. CIID	€26.501	€46.055	1,73 PM	3 PM	
8. SL2020	€ 16.895	€118.000	1,8 PM	10,35 PM	
9. JIBS	€ 3.913,37	€ 20.280	1 PM	2 PM	Exchange rate set to 1€ = 9,5 SEK
TOTAL	€	€	PM	PM	

**PROJECT PAYMENTS DURING THE REPORTING PERIOD**

Partner Organisation Acronym	Funding requested (if applicable)	Date of request sending (if applicable)	Date of receiving the money	Time between request and receive (if applicable)	Remarks
1.METEDA	€ -----	DD/MM/YYYY	DD/MM/YYYY	-----	
2. UNIPR	€ -----	DD/MM/YYYY	DD/MM/YYYY	-----	
3. VSRO	€9268.44 (National Grant)	04/12/2013	23/12/2013	19 days	
	€7371.45 (EC)	04/12/2013			
4. HIS	€10000	Not applicable	26/09/2013	Not applicable	
5. LABIDEE	€ -----	DD/MM/YYYY	DD/MM/YYYY	-----	
6. SKOVDE	€ 1863,15	27/08/2013	23/09/2013	27 days	
7. CIID	€ 0	Not applicable	Not applicable	Not applicable	CIID haven't requested any funding in 2013
8. SL2020	€	DD/MM/YYYY	DD/MM/YYYY		

9. JIBS	€ 26.315,79	Not applicable	23/09/2013	Not applicable	National grant payments from NCP VINNOVA in accordance with payment plan.
TOTAL	€	-----	-----	-----	-----

If applicable, please differentiate between EC and national grant payments

**ADDITIONAL INFORMATION**

**Please check appropriate box:**

**The financial progress of the project  is in line with (or)  deviates from the partner's Grant Agreements & Work Packages plans** (personal efforts, other costs, etc)?

***In case of deviation, please explain how and why:***

**Have you encountered or do you foreseen any financial difficulties for the project realisation (e.g. payments, additional costs, other)?**

At the time of writing, the Italian partnership is still waiting for the signature of the contract. Lacking of a valid contract, of course, has potential repercussions on the activities, which have been nevertheless carried out so far by Italian partners anyway with no detriment of the project. We are aware that the actual negotiation procedure with Italian Ministry has been recently sped-up, and are confident to fix this critical issue as soon as possible.

**Do you want to make any other comments in relation to the financial aspects of the project?**